



Government of India  
Department of Telecommunications  
O/o the Controller of Communications Accounts  
Jharkhand Circle, ARTTC Building, 3<sup>rd</sup> Floor, Near Jumar River Bridge  
H.B. Road, Ranchi-835217

No.JKDC-120/CCA/Apptt of AOs (Gr 'B' Gaz/2016-17/

Dated. 18/02/2017

**NOTIFICATION**

Sub : Vacancy circular to fill Group-B (Gazetted) in the office of the Controller of Communications Accounts, Jharkhand Circle, Ranchi on deputation basis from the officials working in Central/State Govt./PSUs.

The CCA, Jharkhand Circle, Ranchi proposes to fill up some of the vacant posts in Gr- 'B' cadre on deputation basis from among the staff working in Central/State Govt./PSUs as per the details given below :-

Grade	6 <sup>th</sup> Pay Commission Pay Band & Grade Pay	7 <sup>th</sup> Pay Commission Pay Matrix Level	No. of Vacancies	Place of Posting
Accounts Officer (Gr.B-Gazetted)	PB-2 (Rs.9300-34800) G.P-5400/-	9	03	Ranchi
Assistant Accounts Officer (Gr.B-Gazetted)	PB-2 (Rs.9300-34800) G.P-4800/-	8	04	Ranchi

2. Eligibility conditions to apply for the above posts are enclosed as Annexure A.
3. The period of deputation will be initially for three years and can be further Extended by two more years if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in DoP&T OM No. 6/8/2009-Esst (Pay II) dated 17-06-2010 are applicable. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.

Contd....p/2.

The format of applications is appended as Annexure 'B'. The applications from the willing and eligible officials whose services can be spared may be sent along with attested copy of ACRs/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned on or before 20-03-2017 through their departments, duly approved by the Competent Authority, Belated/incomplete application will be rejected. A copy of advt. in employment 21-27 January 2017 & 18-24 February 2017 are enclosed for information.

(P.K.Ravi)  
Assistant Controller of Communication Accounts  
Tel.No.0651-2273457

Copy to the following for information and circulation please :-

1. The ADG(SEA), DoT, Sanchar Bhawan, New Delhi-110001.
2. The CGM, BSNL, Jharkhand Circle, ARTTC Building, Near Jumar River Bridge, Ranchi-835217.
3. Comptroller and Auditor General of India, Bahadur Shah Zafar Marg, New Delhi.
4. Controller General of Accounts, Lok Nayak Bhawan, Khan Market, New Delhi.
5. Controller of Accounts, Ministry of Personnel, PG & Pension, B Wing, 3<sup>rd</sup> Floor, Lok-Nayak Bhawan, New Delhi.
6. The DDG(PAF), Department of Posts, New Delhi.
7. The Director (PA-Admin), Department of Post, Dak Bhawan, New Delhi.
8. The CPMG, Jharkhand Circle, Doranda, Ranchi.
9. All Director of Accounts (Postal) in India.
10. Accountant General of India (A&E), Doranda, Ranchi.
11. The Chief Commissioner Income Tax, Ranchi.
12. The Office of the Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt-110010.
13. The Commissioner Customs & Central Excise Department, Ranchi.
14. Director (IT), DoT HQ New Delhi. It is requested that the circular may be uploaded on the DoT website.
15. The Additional Director General, Employment News, Ministry of Information & Broadcasting, East Block-IV, Level-5, R.K.Puram, New Delhi-110066.
16. JS (Trg) & CAO, E-Block, DHQ, P.O, New Delhi-110001.
17. Shri Bajrang Vishwakarma, SA/ Shri Shyamal Kumar, JA to upload the notification on website of CCA, Jharkhand , Ranchi.
18. Notice Board.
19. PA to CCA.

**Annexure-“A”**

Eligibility condition for applying to posts on deputation in CCA office.

1. Name of the Post	Accounts Officer (Group ‘B’ Gazetted) (Accounts and Finance Service, in CCA Jharkhand Circle, Ranchi
2. Scale of Pay	Level-9 in the Pay Matrix (PB-2) 9,300-34800+G.P-5,400/- pre-vised)
3. Eligibility	Officers under the Central government or Central PSUs/BSNL/MTNL  (i) Holding analogous post of Accounts Officer on regular basis: <p style="text-align: center;"><b><u>OR</u></b></p> (ii) Officers working as AAO and having service of more than 5 years on regular basis as on the date of this corrigendum in the department of Central Government/Central PSUs/BSNL/MTNL <p style="text-align: center;"><b><u>AND</u></b></p> (iii) Working knowledge in all the modules of “MS-OFFICE”

**For the post of AAO [Assistant Accounts Officer]**

1. Name of the Post	Assistant Accounts Officer (Group ‘B’ Gazetted) (Accounts and Finance Service, in CCA Jharkhand Circle, Ranchi
2. Scale of Pay	Level-8 in the Pay Matrix (PB-2) 9,300-34800+G.P-4,800/- pre-vised)
3. Eligibility	Officers/Officials under the Central government or Central PSUs/BSNL/MTNL.  (i) Holding analogous posts of Assistant Account Officers/SO(Accounts) on regular basis. <p style="text-align: center;"><b><u>OR</u></b></p> (ii) Junior Accountants/Senior Accountants/Auditors/Sr. Auditors/ Clerks who have qualified in JAO (Civil) Exam or SAS exam or equivalent examination by any of the organized Accounts of the departments of Central government with 5 years of regular service in the grade as on date of this notification. <p style="text-align: center;"><b><u>AND</u></b></p> (iii) Working knowledge in all modules of MS-Office in Computer.

**Brief description of the duties attached to the post:**

The main items of work attached to the post of AAO in Department of Telecommunication are as under:-

1. All matters related to Administration, Pension/Family pension, DCRG, Commutation payment, CGEGIS, Pay and allowances, Maintenance of GPF, Loan and advances and LSPC to Govt. servants, Broad Sheet and Budget.
2. Settlement of all residual claims of Govt. with PSUs.
3. Collection of License Fee/Spectrum charges, processing of cases for calling Tenders etc.
4. Universal subsidy disbursement, Settlement of USO claims of various operators.

## Age

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

**Note:** The departmental officials in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly Deputationist will not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 3 years.

**Annexure 'B'**

APPLICATION FOR THE POST OF.....

1. Name of the official :
2. Date of Birth & age :
3. Whether belong to SC/ST/OBC
4. Educational Qualification:
5. Whether employee of Central Govt./State Govt.
6. Present Post held/Date from which working:
7. Unit in which working (Specify Ministry/Deptt.):
8. Present Pay Scale and Pay:
9. Working experience including extent  
Of working with computer:
10. Service particular from the date of initial  
Appointment (along with brief of duties  
Performed):
11. Nature of appointment i.e whether adhoc or regular :
12. Details of deputation held previously, if any,  
With full particulars:
13. Remarks, if any :

Signature of the Candidate

**Declaration**

1. I, ..... hereby declare the my posting on deputation as..... In the Dept. of Telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the DoT in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention in any provisions in the rules/orders governing the deputation.

Date :

Place :

Signature of the applicant

**Countersigned**

Signature of the  
Controlling Officer with seal

**CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE  
FORWARDING THE APPLICATION**

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five (5) years for AO & AAO are to be furnished alongwith the application form.
4. No disciplinary vigilance case is pending or contemplated against the officer. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the officers.
5. No Minor/Major penalty is in force or current against the officer.

Date :

Place :

Signature of the Head of Office  
With office seal and Tel.No.